

KENYATTA UNIVERSITY  
OFFICE OF THE REGISTRAR (ACADEMIC)  
STUDENT REGISTRATION FORM (NEWLY ADMITTED STUDENTS)  
(To be filled in duplicate) TY



(b) Responsibility of University property

A student or group of students will be held responsible for any damage to University property resulting from misuse or willful destruction of such property by that student or group of students.

(c) Academic Responsibility

Attendance of lectures, tutorials, seminars, practicals, and other scheduled courses of instruction are compulsory. The Dean of relevant School must authorize non-attendance due to illness or other good cause.

(d) Noise

It shall be an offence against University regulations to create unreasonable noise or behave in an unruly or rowdy manner to the disturbance or annoyance of other occupants of University premises.

(e) Loss of or damage to students' property

The University disclaims all responsibility for losses of or damage to students' property while on University premises.

(f) Fire Fighting Appliances

It shall be a serious offence against University regulations to interfere with, damage or remove, other than for firefighting purposes, any firefighting appliances.

(g) Procession and Demonstration

- (i) It shall be a serious offence for any student or group of students whilst within the University to convene, organize, participate in any way be involved in any demonstrations, gatherings or processions or in any unauthorized ceremonies, gatherings or demonstrations for which permission has not been obtained from the University Government authorities.
- (ii) It shall be a serious offence for any student or group of students to organize or participate in pickets or in any manner prevent any student or member of staff from performing their normal duties.

(h) Drunkenness

Whereas consumption of alcohol is not prohibited, drunkenness and disturbances of other students because of drunkenness will constitute a serious offence.

(i) Drug-Taking and possession of Drugs

It is a serious offence against University regulations to possess or take drugs as a student of this University.

(j) Correspondence

- (i) Correspondence to the press or other mass media by members of the University their individual capacity, individual students or officials of the students' organization and other students should bear their individual names and their private address.
- (ii) No student shall make any public statement on behalf of the union or other societies on matters affecting the University without special authority from the Vice-Chancellor.
- (iii) Correspondence by individual students or by officials of the students' organizations (including students' societies) to representatives of foreign governments or other sponsoring bodies shall be sent through the office of the Dean of Students, who will forward as appropriate.
- (iv) Invitation to Government Ministries, representatives of foreign governments or other important persons to visit the University in their official capacity shall be notified to the University authorities in good time.

#### 4. DISCIPLINARY PROCEDURES

##### (a) Academic Matters

- (i) Within the University's good time

The Senate Students Disciplinary Committee set up under the Kenyatta University Statutes Schedule 5. 2. 3. and is composed of:

- (i) Deputy Vice-Chancellor (Academic) - Chairperson
- (ii) Principal of the College of concerned student
- (iii) Two student representatives (KUSA President and Academic Secretary)
- (iv) One Senate Representative
- (v) Dean of School of the concerned student
- (vi)

(c) Council shall have the right to expel a student from the University without reference to the students when a student commits any of the following:

- (i) Boycotts lectures.
- (ii) Maliciously or willfully damages University property.
- (iii) Violates regulations 3 (g).
- (iv) Assaults any member of staff in the discharge of official duties.
- (v) Convicted by a Court of law for any criminal offence, which the Council shall deem serious enough to warrant expulsion from the University.

(d) State Security Matters

The sovereignty of the State, together with the State Security Machinery to safeguard the sovereignty embraces the entire republic, within which the University falls. Accordingly, notwithstanding the existing University Machinery, the State Security Machinery cannot be filtered in the execution of its functions and duties. Such machinery is outside the University jurisdiction and any redress to action taken to such powers should be sought from the Government without in any way involving the University.

5. VARIATION OF REGULATIONS

The Vice-Chancellor shall have the power to add to or/and vary regulations contained in Section 3 until the next meeting of Council, But such addition or variation shall cease to have effect unless confirmed by Council at such meeting.

DECLARATION BY STUDENT

This is to confirm that I DO ACCEPT the offer and I promise to abide by the Regulations governing the conduct and discipline of the students of the University as spelt out in the regulations above.

Candidates' Name: \_\_\_\_\_  
(SURNAME) (OTHER NAMES)

Admission Number: \_\_\_\_\_

Degree Admitted: \_\_\_\_\_

School: \_\_\_\_\_

Department: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

KENYATTA UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC)

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LETTER OF ACCEPTANCE OF OFFER BY THE CANDIDATE

(To be completed by those ACCEPTING the offer)

Dear Sir/Madam,

With reference to your letter offering me a place in the School of .....

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KENYATTA UNIVERSITY  
OFFICE OF THE REGISTRAR (ACADEMIC)

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DECLARATION

I hereby undertake to complete the course  
for which I have been accepted at Kenyatta  
University unless I am requested to discontinue  
by the University authorities.

I understand that change of School or Department will  
be permitted only by authority of Senate.

I accept the regulations made from time to time  
for the good order and governance of the University  
Lawfully made by the Vice-Chancellor  
and other duly appointed Officers of the University.

Name of Candidate: \_\_\_\_\_

Admission No: \_\_\_\_\_

ID No: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





KENYATTA UNIVERSITY  
DIGITAL SCHOOL OF VIRTUAL & OPEN LEARNING  
LIST OF REGIONAL CENTRES

S/NO	CENTRE NAME	CENTRE LOCATION (PHYSICAL)
1.	KISUMU CENTRE	Eco Bank Towers 1 <sup>st</sup> Floor Oginga Odinga Street Kisumu
2.	EMBU CENTRE	Ghashyam Hardware Building S.N Patel Road Embu
3.	NAIROBI CENTRE	Comcraft House Haile Selassie Avenue Nairobi
4.	GARISSA CENTRE	Garissa National Library, Miraa Road off Kismayu Road
5.	MOMBASA CENTRE	Nkurumah Road Next to Central Bank of Kenya
6.	NAKURU CENTRE	K.U. Plaza

## RELEASE FORM

Re: Permission to use your photos for University publications, publicity and communication materials, website and social media platforms

I, ..... hereby give my consent to Kenyatta University, her legal representatives, successors and assigns the right to photograph/video record and the use, reproduce and publish said images and videos of me.

I agree that the photographs and videos thereof shall constitute the sole property of Kenyatta University, with full right of disposition in any manner whatsoever, including the right to publish on their publications, publicity communication materials, website and social media platforms.

I hereby release Kenyatta University and her legal representatives, successors and assigns from any and all claims whatsoever in connection with the use, reproduction, and publication of the images/videos thereof.

Dated this ..... day of ..... 20...

Signature ..... « « « « « « « « ° ° ° ° °

Name ..... Registration number .....

