







KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR ACADEMIC
STUDENT FEES REQUIREMENTS

The fees indicated below are required to be paid by every student on or before the day of registration.

DIPLOMA	1ST SEM	2ND SEM
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A student or group of students will be held responsible for any damage to University property resulting from misuse or willful destruction of such property by that student or group of students.

Attendance of lectures, tutorials, seminars, practicals, and other scheduled courses of instruction are compulsory. The Dean of relevant School must authorize non-attendance due to illness or other good cause.

It shall be an offence against University regulations to create unreasonable noise or behave in an unruly or rowdy manner to the disturbance or annoyance of other occupants of University premises.

The University disclaims all responsibility for losses of or damage to students' property while on University premises.

It shall be a serious offence against University regulations to interfere with, damage or remove, other than for firefighting purposes, any firefighting appliances.

- (i) It shall be a serious offence for any student or group of students whilst within the University to convene, organize, participate in any way be involved in any demonstrations, gatherings or processions or in any unauthorized ceremonies, gatherings or demonstrations for which permission has not been obtained from the University Government authorities.
 - (ii) It shall be a serious offence for any student or group of students to organize or participate in pickets or in any manner prevent any student or member of staff from performing their normal duties.
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Whereas consumption of alcohol is not prohibited, drunkenness and disturbances of other students because of drunkenness will constitute a serious offence.

It is a serious offence against University regulations to possess or take drugs as a student of this University.

- (i) Correspondence to the press or other mass media by members of the University their individual capacity, individual students or officials of the students' organization and other students should bear their individual names and their private address.

- (ii) No student shall make any public statement on behalf of the union or other societies on matters affecting the University without special authority from the Vice-Chancellor.
 - (iii) Correspondence by individual students or by officials of the students' organizations (including students' societies) to representatives of foreign governments or other sponsoring bodies shall be sent through the office of the Dean of Students, who will forward as appropriate.
 - (iv) Invitation to Government Ministries, representatives of foreign governments or other important persons to visit the University in their official capacity shall be notified to the University authorities in good time.
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- (i) Within the Universities Act. The Kenyatta University Charter and the Statutes empower the Senate to discipline all students on all academic matters. Such discipline includes: receiving and approving recommendations from School Boards and Board Examiners with respect to who qualifies to sit University Examinations.
 - (ii) Senate makes determinations on who repeats which year, breach of examination regulations and who is to be discontinued from approved programmes of study. The decision of the Senate is binding subject only to an appeal for review on the basis of fresh evidence.
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Trying to copy from unauthorized material.

Passing verbal or written communication to other candidates in the examination room.

Being in possession of used or unused examination answer books outside the examination room.

Availing written material for use by other candidates.

Copying from unauthorized material carried by the candidate himself/herself.

Returning of examination answer books with written answers after the examinations.

Involvement in any examination irregularity will automatically lead to expulsion from the University.

The Senate Students Disciplinary Committee set up under the Kenyatta University Statutes Schedule 5. 2. 3. and is composed of:

- (i) Deputy Vice-Chancellor (Academic) -
- (ii) Principal of the College of concerned student

- (iii) Two student representatives (KUSA President and Academic Secretary)
- (iv) One Senate Representative
- (v) Dean of School of the concerned student
- (vi) Chairperson of the relevant Department
- (vii) Director of Students Affairs
- (viii) Registrar (Academic) -
- (ix) Chief Legal Officer
- (x) Senate Secretariat

The Committee deals with all general offences committed by students in their day to day activities within the University other than the offences the University considers as major offences.

A student shall be given an opportunity of being heard before the students Disciplinary Committee makes its decision.

Under the senate students Disciplinary Committee, the penalties for the various general offences will vary according to the gravity of the offence.

The penalties will include:

- (i) Letters of warning, which will be carried in the Students' file.
- (ii) Payment for damages.
- (iii) Suspension from the University for a Specific Period.
- (iv) Expulsion from halls of residence ~~0150201~~ - (iv)

- (v) Convicted by a Court of law for any criminal offence, which the Council shall deem serious enough to warrant expulsion from the University.

The sovereignty of the State, together with the State Security Machinery to safeguard the sovereignty embraces the entire republic, within which the University falls. Accordingly, notwithstanding the existing University Machinery, the State Security

(j) Block Khan Test

(k) Any other observation of importance

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Date: Signature:



KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)

DECLARATION

I hereby undertake to complete the course
for which I have been accepted at Kenyatta
University unless I am requested to discontinue
by the University authorities.

I understand that change of School or Department will
be permitted only by authority of Senate.

I accept the regulations made from time to time
for the good order and governance of the University
Lawfully made by the Vice-Chancellor